



Social Media and Outreach Coordinator

Employer: Abuse Never Becomes Us (A.N.B.U.)

Job city: City of Toronto

Number of positions available: 1

Application Deadline: June 17, 2022

Start Date: July 4, 2022

Hours of Work: 35 hours/week

Wage: \$15/hour

Duration: 8 weeks

Abuse Never Becomes Us (A.N.B.U) அன்பு, is a registered charity organization that works with adult survivors of childhood sexual abuse (CSA) within the Tamil community and aims to respond to sexual violence through culturally and linguistically appropriate programs and services. Our mandate is to provide holistic support to promote healing with survivors as well as raise awareness and build capacity through collaborations and partnerships with the community. ANBU is seeking youth to assist our organization with our upcoming projects during the summer.

Responsibilities:

- Generate, edit, publish and share daily content (original text, images, video) on ANBU's social media platforms to build meaningful connections and encourage community members to take action.
- Apply knowledge translation components and dissect complex information into reader-friendly infographics, brochures and social media posts.
- Explore and initiate strategies to optimize social media engagement using various Instagram features and other social media platforms.
- Help modify existing content into Tamil translations or seek out external partners to help with translating.
- Create and build on existing community linkages and relationships.
- Plan and execute various outreach and community-based events or initiatives with the support of the ANBU team.
- Build and execute social media strategy by establishing long-range objectives and specify the actions to achieve them through platform and audience research.

- Participate in team meetings. present content for review and incorporate feedback into social media content.

Prerequisites and Preferred Experiences:

- Bachelor's degree or equivalent experience or knowledge in communications, digital media, psychology, social science or other related fields.
- A solid understanding of social media platforms, and experience with social media content strategies to optimize engagement.
- Agency or non-profit organization experience is a plus.
- Ability to make community connections and cultivate strong partnerships.
- Proficient in PowerPoint and other Microsoft Office programs
- Experience with broadcast email platforms, news release distribution/media list management platforms (ex. MailChimp), and media monitoring platforms.
- Experience using Google and other analytic tools to measure traffic, reach and impact of website and social channels.
- An understanding of the complex layers of cultural and historical trauma as well as various healing modalities used within the Tamil diaspora community.
- Excellent organizational skills, ability to think logically, and pay close attention to details.
- Excellent communications skills (interpersonal, verbal, writing and editing skills), including the ability to synthesize detailed information into short headlines and text blurbs for digital media.
- Ability to work well under time constraints, willingness to take initiative and assume responsibility where and when needed, flexibility to change approach as deemed appropriate.
- Self-driven and able to work remotely with regular check-ins with Supervisor.
- Able to work within a team setting with confidence and reliability.

How to apply:

Please email your **resume and cover letter by June 17, 2022 at 11:59pm** to:

abuseneverbecomesus@gmail.com

Eligible applicants must be between the ages of 15-30 as this is a summer student position. Please note that we are only able to hire folks in Canada. Priority will be given to those from the Tamil diasporic, racialized as well as LGBTQ2+ communities.

Thank you in advance for your interest. Only those candidates selected for interviews will be contacted.

www.anbu.ca